

CM / ECF - Version 3.1

Bar Meeting Presentation

September 26, 2006

PRESENTERS: Amy McFarlane, Law Clerk to Chief Judge Donald MacDonald
Janet Stafford / Donna Williams - CM/ECF Coordinators

1. CM / ECF Version 3.1 - Overview

- Overview ([handout](#))
- Statistical changes mandated by the A.O / BAPCPA
- Upgrades to Bankruptcy Filing Software (Debtor Prep Software)
- Use of Correct Filing Codes ([handout](#))
- Generic Motion / Motion for Miscellaneous Relief
- Linking everything back to the underlying Motion

2. Case Opening / Adversary Case Opening

- New Official Forms ([handout](#))
 - Statistical Summary of Liabilities (required with all schedules)
 - New Adversary Cover Sheet
 - New Nature of Suite Codes (2 digit instead of 3)
 - Choosing 727 action first
- Changes to Case Opening ([handout](#))
- Summary of Schedules Screen in CM/ECF - Inserting dollar amounts

3. Amended Schedules / Amended Matrix

- Amended Schedules ([handout](#))
 - PDF images must be filed in their entirety
 - complete amended schedules
 - complete summary of schedules
 - complete statistical summary
 - amended matrix containing only the new additions to matrix.
- Summary of Schedules page in CM / ECF
 - old information pulled forward / must overwrite it with new information
 - be sure to watch which text box you are typing in
- QC of dollar amounts

4. Claims Register / Amended Claims

- Claims Registers ([handout](#))
- Filing Amended Claims ([handout](#))

5. Reaffirmation Agreements

Pro Se vs. Attorney Filed Agreements

6. Auditors Reports

- Auditor Reports ([handout](#))
- Kay Hill